

**Toledo Municipal Court, Lucas County, Ohio  
Civil Division  
(419) 936-3650  
Small Claims Complaint**

\_\_\_\_\_  
**Case Number**

\_\_\_\_\_  
Plaintiff's Name

\_\_\_\_\_  
Defendant's Name

\_\_\_\_\_  
Plaintiff's Address

\_\_\_\_\_  
Defendant's Address

\_\_\_\_\_  
City, State and Zip Code

\_\_\_\_\_  
City, State and Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Telephone Number

Military Status of the Defendant \_\_\_\_\_

**Amount of Claim:** \_\_\_\_\_ Plus Court Costs

Nature of Claim:

\_\_\_\_\_  
**Plaintiff's Signature**

**\*\*Praecepto to the clerk: If certified mail returned Unclaimed or Refused, please issue ordinary mail.**

Sworn to before me and subscribed in my presence this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

**Court Date:** \_\_\_\_\_

Vallie Bowman-English, Clerk of Court

**Time: 9:00 A.M.**

**Courtroom #9, 3<sup>rd</sup> Floor**

\_\_\_\_\_  
Deputy Clerk or Notary Public