

## Clerk of Toledo Municipal Court

Vallie Bowman-English  
Clerk of Court

The Clerk of Toledo Municipal Court's office is responsible for maintaining the public record on all court cases in Toledo Municipal Court as well as collecting and distributing fines and fees associated with these cases.

The Clerk actively promotes the use of technology to improve the public's access to case information. In 2014, users looked up court case information on the Clerk's website an average of 62,000 times per month. Additionally, the Clerk's mobile application, TMC Courtwatch, has had over 6,000 downloads on iTunes and the Google Play Store. Finally, the Clerk launched an e-file system in 2014 to allow users to file documents electronically with the Court 24 hours per day, 7 days per week.

In the Criminal / Traffic Division, the Clerk enhanced the case management system to help the Probation Department better track community service hours performed by defendants. Moreover, the office continued to aggressively collect past due money owed to Toledo Municipal Court through the collection program we began in 2005. Over \$16,000,000 has been collected through the program at no cost to the Court or to the City's general fund.

In the Civil Division, the Clerk re-wrote the Trusteeship Application to integrate with the rest of the case management system. As a result, data entry and retrieval is more efficient and user-friendly. Reports, letters and notifications are now automated. The time it takes to disburse funds was reduced from 4 hours to 5 minutes. Finally, payments are now receipted in real time instead of the next day.

Clerk of Toledo Municipal Court  
Vallie Bowman-English, Clerk

<b>Filings</b>	<b>2014</b>	<b>2013</b>
Civil Division	17,956	20,290
Criminal / Traffic Division	98,850	104,382
<b>TOTAL</b>	116,806	124,672

<b>Revenue Collected</b>		
Civil	9,411,145.46	9,966,733.65
Criminal / Traffic	6,167,146.50	6,206,454.94
<b>TOTAL</b>	\$15,578,291.96	\$16,173,188.59

<b>Revenue Disbursed</b>		
City of Toledo General Fund	3,661,820.60	3,653,707.21
Other City of Toledo Accounts	1,997,265.85	1,882,628.68
Ottawa Hills	21,263.00	21,935.00
Washington Township	1,468.50	1,814.20
University of Toledo	1,190.00	855.00
Lucas County Prosecutor	18,110.40	0
Lucas County Sheriff	35,431.16	40,624.21
Lucas County Treasurer	224,778.10	242,813.41
Lucas County Law Library Association	8,295.75	8,152.23
Citizens Award Fund / Crime Stoppers	4140.00	4,344.10
Toledo Area Humane Society	509.00	585.00
Toledo Area Metro Parks	0	278.00
Toledo Legal News	173,737.78	170,374.18
Civil Legal Assistance Project	135,179.00	132,920.00
Treasurer of State	1,641,477.15	1,854,737.65
Department of Natural Resources	1,224.00	3,571.00
State Pharmacy Board	14,967.00	13,076.50
Division of Liquor Control	200.00	0
Capital Recovery Systems	416,704.58	388,270.33
Fiduciary Accounts - Civil	7,102,378.53	7,777,738.01
Fiduciary Accounts - Trusteeship	62,102.50	105,150.37
Refunded Overpayments	12,797.61	15,946.66
<b>TOTAL</b>	\$15,535,040.51	\$16,284,131.42

Clerk of Toledo Municipal Court  
Civil Division

<b>Filings</b>	<b>2014</b>	<b>2013</b>
Civil General	14,341	15,468
Small Claims	3,597	4,804
Trusteeship	18	18
<b>TOTAL</b>	<u>17,956</u>	<u>20,290</u>

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<b>Activities</b>		
Certificate of Judgment	2,925	3,938
Certified Mail Issued	28,703	25,992
Disbursements - Civil	4,299	4,646
Disbursements - Trusteeship	552	436
Dismissals	5,088	6,404
Executions	260	164
Garnishments	9,338	11,081
Judgments	50,448	52,715
Motions	6,893	9,545
Ordinary Mail Issued	13,914	15,377
Proceeding in Aid	3,489	4,442
Reports	39,352	46,817
Revivors	406	388
Revocations	0	3
Satisfactions	4,308	4,317
Subpoenas	222	265
Terminations	22,684	25,127
Transcripts	94	109
Writ of Restitution	3,376	3,364
<b>TOTAL</b>	<u>196,351</u>	<u>215,130</u>

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<b>Revenue Collected</b>		
Civil Revenue	2,203,499.98	2,234,097.93
Fiduciary Accounts - Civil	7,140,185.52	7,668,607.43
Fiduciary Accounts - Trusteeship	67,459.96	64,028.29
<b>TOTAL</b>	<u>9,411,145.46</u>	<u>9,966,733.65</u>

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<b>Revenue Disbursed</b>		
City of Toledo General Fund	1,246,631.62	1,282,740.61
Other City of Toledo Accounts	272,668.78	274,640.88
Civil Legal Assistance Project	135,179.00	132,920.00
Treasurer of State	375,068.17	367,999.20
Toledo Legal News	173,737.78	170,374.18
Fiduciary Accounts - Civil	7,102,378.53	7,777,738.01
Fiduciary Accounts - Trusteeship	62,102.50	71,154.10
Refunded Overpayments	127.63	109.50
<b>TOTAL</b>	<u>9,367,894.01</u>	<u>10,077,676.48</u>

Clerk of Toledo Municipal Court  
Criminal / Traffic Division

<b>Filings</b>	<b>2014</b>		<b>2013</b>	
	<b>Charges</b>	<b>Cases</b>	<b>Charges</b>	<b>Cases</b>
Traffic	69,449	41,238	70,880	45,380
Criminal	29,401	21,046	30,184	23,114
<b>TOTAL</b>	<b>98,850</b>	<b>62,284</b>	<b>101,064</b>	<b>68,494</b>

**Revenue Collected**

Fines	1,607,960.17	1,442,339.14
Costs and Fees	4,506,003.87	4,736,746.71
HITT	3,587.48	2,281.93
Bond Forfeitures	36,925.00	9,250.00
Overpayments	12,669.98	15,837.16
<b>TOTAL</b>	<b>6,167,146.50</b>	<b>6,206,454.94</b>

**Revenue Disbursed**

City of Toledo General Fund	2,415,188.98	2,370,966.60
Other City of Toledo Accounts	1,724,597.07	1,607,987.80
Ottawa Hills	21,263.00	21,935.00
Washington Township	1,468.50	1,814.20
University of Toledo	1,190.00	855.00
Lucas County Prosecutor	18,110.40	0
Lucas County Sheriff	35,431.16	40,624.21
Lucas County Treasurer	224,778.10	242,813.41
Lucas County Law Library Association	8,295.75	8,103.18
Citizens Award Fund / Crime Stoppers	4,140.00	4,491.00
Toledo Area Humane Society	509.00	585.00
Toledo Area Metro Parks	0	278.00
Treasurer of State	1,266,408.98	1,486,738.45
Department of Natural Resources	1,224.00	2,079.00
State Pharmacy Board	14,967.00	13,076.60
Division of Liquor Control	200.00	0
Capital Recovery Systems	416,704.58	388,270.33
Refunded Overpayments	12,669.98	15,837.16
<b>TOTAL</b>	<b>6,167,146.50</b>	<b>6,206,454.94</b>