

Clerk of Toledo Municipal Court

Vallie Bowman-English
Clerk of Court

The Clerk of Toledo Municipal Court's office is responsible for maintaining the public record on all court cases in Toledo Municipal Court as well as collecting and distributing fines and fees associated with these cases.

In 2010, the Clerk expanded the Real Time Data Entry project to Courtroom 6. A total of 5 courtrooms now have a deputy clerk recording case information in real time. This gives other departments and the public immediate access to the case information. In many instances, it also allows for further processing without having to wait for the case file to be delivered to locations within the court.

Additionally, the imaging project was expanded to include Criminal / Traffic complaint forms and motions. These documents, along with Civil Journal entries, are being scanned into our case system and displayed on our website. Anyone can view these documents without having to make a trip to the Courthouse.

The Clerk also redesigned the Case Information and Schedule searches on our website to give users more information. The website now allows users to view a defendant's case history and to search scheduled cases by courtroom, attorney name or party name.

Finally, the Clerk's office began working with the Judges division of Toledo Municipal Court to implement CourTools, a set of ten trial court performance measures that offers courts a balanced perspective on court operations.

Specifically, the Clerk's office has been working to implement Measure 6: Reliability and Integrity of Case Files. This will help the office measure (a) how long it takes to locate a file, (b) whether the file's contents and case summary information match up, and (c) the organization and completeness of the file.

Results of this project will be used to identify and implement further efficiencies within the Clerk's operation.

Clerk of Toledo Municipal Court
Vallie Bowman-English, Clerk

Filings	2010	2009
Civil Division	24,317	25,635
Criminal / Traffic Division	75,473	75,913
TOTAL	99,790	101,548

Revenue Collected		
Civil	11,015,129.27	11,275,682.70
Criminal / Traffic	4,844,521.54	4,434,323.17
TOTAL	\$15,859,650.81	\$15,710,005.87

Revenue Disbursed		
City of Toledo General Fund	3,486,270.03	3,606,328.05
Other City of Toledo Accounts	1,431,068.75	1,398,149.14
Ottawa Hills	19,714.10	20,848.40
Sylvania Township Drug Fund	92.60	74.90
Washington Township	6,845.80	1,488.10
University of Toledo	1,460.00	1,760.00
Lucas County Treasurer	169,751.45	182,210.54
Lucas County Sheriff	212.60	421.30
Lucas County Drug Fund	31,426.84	32,520.11
Lucas County Law Library Association	8,394.61	8,556.00
Citizens Award Fund / Crime Stoppers	4,498.00	4,600.00
Toledo Area Humane Society	350.00	100.00
Toledo Area Metro Parks	616.00	881.00
Toledo Legal News	204,915.00	221,198.00
Civil Legal Assistance Project	157,587.88	172,551.00
Treasurer of State	1,605,425.01	1,324,110.39
Department of Natural Resources	2,555.00	2,104.00
State Pharmacy Board	5,553.15	4,614.80
Division of Liquor Control	100.00	25.00
Capital Recovery Systems	282,616.66	249,604.14
Fiduciary Accounts - Civil	8,485,438.37	8,308,202.94
Fiduciary Accounts - Trusteeship	119,051.91	128,248.50
Refunded Overpayments	31,903.59	30,877.55
TOTAL	\$16,055,847.35	\$15,699,473.86

Clerk of Toledo Municipal Court
Civil Division

Filings	2010	2009
Civil General	18,720	19,375
Small Claims	5,568	6,227
Trusteeship	29	33
TOTAL	24,317	25,635

Activities		
Bailiff Service Issued	6,535	7,275
Certificate of Judgment	4,310	5,278
Certified Mail Issued	30,102	31,842
Disbursements - Civil	7,658	7,297
Disbursements - Trusteeship	595	619
Dismissals	6,235	6,207
Executions	238	300
Garnishments	13,280	12,977
Judgments	55,196	56,075
Motions	12,149	12,698
Ordinary Mail Issued	16,211	15,466
Proceeding in Aid	2,331	2,325
Reports	53,135	55,124
Revivors	264	309
Revocations	4	11
Satisfactions	4,286	4,320
Subpoenas	435	530
Terminations	21,361	21,524
Transcripts	115	91
Writ of Restitution	3,196	3,327
TOTAL	237,636	243,595

Revenue Collected		
Civil Revenue	2,607,149.49	2,823,964.34
Fiduciary Accounts - Civil	8,294,443.69	8,329,895.35
Fiduciary Accounts - Trusteeship	113,536.09	121,823.01
TOTAL	11,015,129.27	11,275,682.70

Revenue Disbursed		
City of Toledo General Fund	1,445,074.46	1,565,853.75
Other City of Toledo Accounts	346,766.31	378,646.58
Civil Legal Assistance Project	157,587.88	172,551.00
Treasurer of State	451,981.84	490,439.92
Toledo Legal News	204,915.00	221,198.00
Fiduciary Accounts - Civil	8,485,438.37	8,308,202.94
Fiduciary Accounts - Trusteeship	119,051.91	128,248.50
Refunded Overpayments	510.04	10.00
TOTAL	11,211,325.81	11,265,150.69

Clerk of Toledo Municipal Court
Criminal / Traffic Division

Filings	2010		2009	
	Charges	Cases	Charges	Cases
Traffic	46,811	26,974	45,879	25,875
Criminal	28,662	20,836	30,034	21,762
TOTAL	75,473	47,810	75,913	47,637

Revenue Collected

Fines	1,375,984.01	1,398,993.77
Costs and Fees	3,362,628.69	2,969,342.52
HITT	5,975.19	2,440.33
Bond Forfeitures	68,540.10	32,679.00
Overpayments	31,393.55	30,867.55
TOTAL	4,844,521.54	4,434,323.17

Revenue Disbursed

City of Toledo General Fund	2,041,195.57	2,040,474.30
Other City of Toledo Accounts	1,084,302.44	1,019,502.56
Ottawa Hills	19,714.10	20,848.40
Sylvania Township Drug Fund	92.60	74.90
Washington Township	6,845.80	1,488.10
University of Toledo	1,460.00	1,760.00
Lucas County Treasurer	169,751.45	182,210.54
Lucas County Sheriff	212.60	421.30
Lucas County Drug Fund	31,426.84	32,520.11
Lucas County Law Library Association	8,394.61	8,556.00
Citizens Award Fund / Crime Stoppers	4,498.00	4,600.00
Toledo Area Humane Society	350.00	100.00
Toledo Area Metro Parks	616.00	881.00
Treasurer of State	1,153,443.17	833,670.47
Department of Natural Resources	2,555.00	2,104.00
State Pharmacy Board	5,553.15	4,614.80
Division of Liquor Control	100.00	25.00
Capital Recovery Systems	282,616.66	249,604.14
Refunded Overpayments	31,393.55	30,867.55
TOTAL	4,844,521.54	4,434,323.17