

# INTERIM REPORT AND ANSWER OF GARNISHEE

TOLEDO MUNICIPAL COURT, CIVIL DIVISION, 555 NORTH ERIE STREET, TOLEDO, OHIO 43604 (419) 936-3650

\_\_\_\_\_, Judgment Creditor

Case Number: \_\_\_\_\_

Vs.

\_\_\_\_\_, Judgment Debtor

GARNISHEE: PLEASE MAKE COPIES OF THIS FORM PRIOR TO COMPLETING AS A NEW COMPLETED COPY MUST BE SENT WITH EACH PAYMENT

The garnishee, \_\_\_\_\_, in the above case states as follows:

1. The date that the garnishee received the order of garnishment of the judgment debtor's personal earnings was \_\_\_\_\_.
2. The total probable amount due on the judgment is \$\_\_\_\_\_. This amount includes court costs, judgment interest, and, if applicable, prejudgment interest, as stated in either section A of the *Order of Garnishment* of the judgment debtor's personal earnings or in the *Affidavit of Current Balance Due* on the garnishment order if that affidavit has been received subsequent to the order of garnishment.
3. The pay period of the judgment debtor is (check one):      Weekly      Biweekly      Semimonthly      Monthly
4. The disposable earnings of the judgment debtor earned during the judgment debtor's present pay period is \$\_\_\_\_\_. ("Disposable earnings" means earnings after deductions required by law. "Present pay period" means the pay period for which you are completing this *Interim Report and Answer of Garnishee*.)
5. The amount equal to 25% of the judgment debtor's disposable earnings set forth in section 4 of this form is \$\_\_\_\_\_.
6. Field 1 multiplied by the current federal minimum hourly wage \$ Field 2 = \$ Field 3  
*Instructions:*    Field 1. Enter the number 30 if the judgment debtor is paid weekly  
                          Enter 60 for biweekly  
                          Enter 65 for semimonthly  
                          Enter 130 for monthly  
                          Field 2. Enter the federal minimum wage.  
                          Field 3. Multiply field one by field two. Enter the total in Field 3
7. The amount listed in section 4 minus the amount in section 6 (field 3) is \$\_\_\_\_\_.
8. Of the amounts listed in section 2, section 5, or section 7 of this form, the smallest amount is \$\_\_\_\_\_.
9. The amount entered in section 8, plus or minus (as appropriate) the garnishee's processing fee is \$\_\_\_\_\_. (if the amount entered in section 8 of this form equals the amount entered in section 2 of this form, then add up to \$3 dollars; otherwise subtract up to \$3 dollars)
10. Other deductions \$\_\_\_\_\_
11. The calculated amount that has been withheld from the judgment debtor's personal earnings during the judgment debtor's present pay period and that is submitted with this *Interim Report and Answer of Garnishee* is \$\_\_\_\_\_.

I certify that the statements above are true.

\_\_\_\_\_  
(Print Name of Employer)

\_\_\_\_\_  
(Print Name and Title of Person who Completed Form)

X \_\_\_\_\_  
(Signature of Person Who Completed Form)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Phone number)