

## **Pro Se Motion to Seal Record of Conviction**

Pursuant to R.C. §2953.32

### **Prohibited offenses**

The following conviction records are ineligible for sealing or expungement:

- Any **first- or second-degree felony**, or **more than two** third-degree felonies
- Convictions under,
  - the Driver's License Law, license suspension/cancellation/revocation,
  - the Traffic Law-Operation of a Motor Vehicle (include OVI),
  - the Motor Vehicle Crimes Law,
  - the Commercial Driver's License Law,
  - and any substantially similar municipal ordinances
- Any felony offense of violence that is not a sexually oriented offense
- Convictions of a sexually oriented offense when the when the applicant is still subject to SORN requirements
- Convictions of an offense in which the victim was less than 13 years old, except for nonsupport (or contributing to the nonsupport) of dependents
- Convictions of **domestic violence or of violating a protection order**, or of a municipal ordinance that is substantially similar

### **Waiting Period**

An offender may apply to have a record of conviction sealed after waiting a certain length of time as follows:

- **Three years** after the offender's final discharge if convicted of one or more third degree felonies, provided none of the offenses are theft in office
- **One year** after the offender's final discharge if convicted of one or more fourth- or fifth-degree felonies or one or more misdemeanor offenses, provided none of the offenses is theft in office or a felony offense of violence (which is not eligible for sealing)
- **Six months** after the offender's final discharge if convicted of a minor misdemeanor
- If the offender was subject to SORN requirements, at the expiration of **five years** after the requirements have ended or are terminated by the court

In the Municipal Court of Toledo, Lucas County, Ohio

State of Ohio / City of Toledo )  
Plaintiff )  
vs )  
 )  
Defendant )  
Address )  
 )  
City, State Zip )

Case No(s)  
Judge

**Pro Se Motion to Seal Record of Conviction**  
Pursuant to R.C. §2953.32

Now comes the Defendant, \_\_\_\_\_, pro se, and respectfully moves this Court for an Order pursuant to Section 2953.32 of the Ohio Revised Code sealing the record of the following convictions:

- Charge(s):
- Case Number(s):
- Date(s) of Conviction:
- Date(s) of Termination of Probation / Sentence:

- The applicant, \_\_\_\_\_, states that the cases are
- not prohibited offenses as outlined in ORC 2953.32, (see attached)
  - has no criminal charges pending,
  - have waited the appropriate time, (see attached)
  - and that the interests of the applicant in having the records pertaining to this conviction sealed are not outweighed by any legitimate governmental needs to maintain those records.

The applicant gives the following reasons for filing a motion for sealing the record:

Respectfully Submitted,

**CERTIFICATION**

A copy of the foregoing has been sent via regular US Mail on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ to the Prosecuting Attorney of the City of Toledo.

\_\_\_\_\_

Defendant's Signature

\_\_\_\_\_

Phone

Email

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